



For course details visit www.jetcc.org

Online Registration Available (credit card payment only)



**Joint Environmental Training Coordinating Committee
FALL 2010 JETCC Training Catalog**



JETCC, P.O. Box 487, Scarborough, Maine 04070-0487
Phone: 207-253-8020 jetcc@jetcc.org www.jetcc.org

| <u>DATE</u> | <u>TOPIC</u> | <u>LOCATION</u> | <u>HOURS</u> |
|-----------------------|--|-----------------|--------------|
| Sept. 30 - Nov. 4 | Basic Wastewater Treatment (6 sessions) | Augusta | 24 |
| Oct. 19 | Pump Maintenance and Troubleshooting | Bangor | 6* |
| Oct. 19 (One Tues/Mo) | Management Candidate School | Bangor | 72* |
| Oct. 20 | VFD Basics and Energy Savings with AC Drives..... <i>Lunch sponsored by Motion Industries</i> | Kittery | 6* |
| Oct. 21 or 28 | A Basic Electrical Primer for Municipal Operators | Multiple | 6* |
| Oct. 26 | Strategies and Tips for Test Success | Brewer | 6* |
| Nov. 3 and 10 | Grades 3 - 5 Exam Preparation | Yarmouth | 12 |
| Nov. 4 | Achieving Nutrient Limits (Real World Experiences) | Portland | 6* |
| | <i>In cooperation with NEIWPCC</i> | | |
| Nov. 9 | Wet Weather Practices and Grit Education..... | Saco | 3 |
| Nov. 18 | Emerging Issues with Flushables..... | Portland | 6* |
| Nov. 30 - Dec. 2 | O&M of WW Collection Systems (optional NEWEA exam) ... | Kennebunkport | 15 |
| | <i>In cooperation with NEIWPCC</i> | | |
| Dec. 8 | Asset Mgmt & Integrating of Safety & Security Measures... | Lincoln | 6* |
| Dec. 9 | Translating Standard Methods into Layman's Terms..... to Write SOPs | Fairfield | 6* |
| Dec. 15 | Using PowerPoint to Make Your Point | Saco | 6* |

Programs listed here are approved by ME DEP for Wastewater Operator certification renewal credits.

*Programs are approved by ME DHHS for Drinking Water Operator Certification.

Special "thanks" to Maine Wastewater Control Association (MWWCA) for help in defraying our printing costs.

Registration Form for Fall 2010 JETCC classes: (Please indicate with a check below.)

Basic Wastewater Treatment - Augusta
 Sept 30, Oct 7, 14, 21, 28 and Nov 4 J1101 \$250

Grades 3 - 5 Exam Preparation - Yarmouth
 November 3 and 10 J1108 \$150

Pump Maintenance & Troubleshooting - Bangor
 October 19 J1102 \$95

Wet Weather and Grit Education - Saco
 November 9 J1109 \$50

**Management Candidate School - Bangor
 Begins October 19th - call JETCC office for details**

Emerging Issues With Flushables - Portland
 November 18 J1110 \$95

VFD Basics & Energy Savings w/AC Drives - Kittery
 October 20 J1104 \$95

Asset Mgmt and Integrating Safety - Lincoln
 December 8 J1111 \$95

Basic Electrical Primer for Municipal Ops - Presque Isle
 October 21 J1105 \$120

Writing SOPs in Layman's Terms - Fairfield
 December 9 J1112 \$95

Strategies and Tips for Test Success - Brewer
 October 26 J1106 \$95

Using PowerPoint to Make Your Point - Saco
 December 15 J1113 \$120

Basic Electrical Primer for Municipal Ops - Ellsworth
 October 28 J1107 \$120

**For course descriptions, facility locations & online registration (credit card payment only)
 visit: www.jetcc.org or for more information call JETCC at 207-253-8020**

For these NEIWPC classes visit www.neiwpc.org/training/schedule.asp or call 978-323-7929 to register.

Achieving Nutrient Limits (Real World Experiences) \$120 November 4 - Portland
 O&M of WW Collection Systems (with optional NEWEA Exam) \$220 Nov 30 - Dec 2 - Kennebunkport

Name _____ Facility _____

Street Address _____

City/Town _____ STATE _____ ZIP _____

Phone _____ Fax _____ E-mail _____

WW Operator# _____ DW Operator# _____

PAYMENT METHOD (Please indicate with a check mark)

I enclosed a check or money order payable to **JETCC**
 Check # _____ Amount _____

I will pay by Purchase Order
 PO # _____ Amount _____

CREDIT CARD FORM

Card Type _____ 3-digit Code (Visa Only) _____
(Indicate Visa, MC or Discover ONLY) (located on back of card)

Credit Card # _____

Name on Card _____ Expiration _____
(month/year)

Signature _____ Date _____

Registration Instructions

- Mail your form to: JETCC, P.O. Box 487, Scarborough, ME 04070-0487 - or - FAX to: (207) 771-9028
- For NEIWPC course only, please mail form to NEIWPC office.
- Include all of the requested information.
- Non-Maine registrants add \$20 per registration for JETCC - only programs.
- Out-of-country registrants please add \$20 per registration. Please make payment in U.S. dollars.
- Return completed form as designated.

Courses and dates of courses are subject to change due to unavoidable scheduling conflicts.
 Courses may be canceled by JETCC due to insufficient enrollment.
 Program fees include lunch unless otherwise noted.

Late Registrations: To avoid late fees, please register at least 7 days prior to each class. Registrations received after this deadline will incur an additional \$15 charge for full-day programs and \$10 for half-day programs. **Note:** There is a \$15 fee for checks returned due to insufficient funds.

Cancellations/No Shows: Seven days notice is required IN WRITING (mailed or faxed) for you to cancel at no cost. Cancellations received after this time will be charged \$25 for programs under \$100 and \$50 for programs over \$100. Registrants who do not cancel or who fail to show are responsible for full payment.

In Case of Inclement Weather: Please call JETCC to verify any schedule changes. For joint NEIWPC course cancellations call the NEIWPC 24-Hour Training and Events Hotline at 866/824-9656.